

Vacation Care Booking Sheet October 2018

Complying Written Agreement

CRN: 407 255 611X FAX: 08 8374 1038

VAC CARE ENQUIRIES: 08 8276 9065 or CLG PRIMARY SCHOOL: 08 8276 1523

NB: The closing date for bookings is Thursday 20th September 2018

*** ALL STUDENTS MUST BE AT VACATION CARE AT 9.00AM ON EXCURSION DAYS***



Family Name: _____

Children's Names: 1. _____ 2. _____ 3. _____

Children's DOB: 1. _____ 2. _____ 3. _____

Family Contact details 1. _____ 2. _____

October 2018 Vacation Care Dates

Wk 1	PUBLIC HOLIDAY	EXCURSION	INCURSION		EXCURSION
		Tuesday 02/10/18 ICA Sportzworx	Wednesday 03/10/18 Hollywood <i>Dress to Impress</i>	Thursday 04/10/18 Superhero Day	Friday 05/10/18 The Adelaide Botanic Gardens
Wk 2	EXCURSION	INCURSION	EXCURSION	EXCURSION	
	Monday 08/10/18 Christopher Robin	Tuesday 09/10/18 Rev It Up Racing	Wednesday 10/10/18 Pop UP Science	Thursday 11/10/18 The Adelaide Oval	Friday 12/10/18 Moana Day

*** Please circle the dates that you require for this Vacation Care period.**

* Please note that in the event of extreme weather conditions, incursions/excursions may change.

I give permission for my child/ren to participate in the following excursions (please tick where applicable):

- | | | | |
|---|----------------|--|----------------|
| <input type="checkbox"/> ICA Sportzworx | EXC (02.10.18) | <input type="checkbox"/> Pop UP Science | EXC (10.10.18) |
| <input type="checkbox"/> The Adelaide Botanic Gardens | EXC (05.10.18) | <input type="checkbox"/> The Adelaide Oval | EXC (11.10.18) |
| <input type="checkbox"/> Christopher Robin | EXC (08.10.18) | | |

YOUR CHILD/REN MUST:

- * Have a hat that is not a cap (sun smart)
- * Have a drink bottle
- * Wear enclosed shoes (no thongs)
- * Have lunch and snacks

Is the care work/study related or for respite? _____

Please read the following carefully before signing.

Provision of care during the October Vacation Care period is from Tuesday 02/10/18 to Friday 12/10/18 excluding weekend and is on a casual or flexible basis. This booking form must be completed in its entirety, signed and dated before bookings will be accepted.

I understand that there is a non-cancellation fee where **no refund will be issued unless you have a doctor's certificate for illness of your child/children**. However, a cancellation fee of \$20 per day will still apply to all **excursion** days whether cancelled in time or not. I have read the policies on bookings, payments, access, sun safety, behaviour management, extreme weather and nutrition (see attached).

An account for the full amount (\$43.25/day less Child Care Subsidy or \$56.50/day less Child Care Subsidy for excursion days) will be sent to you AFTER Vac Care has finished and payment must be made IN FULL by Friday (Week 2 Term 4)

Priority of access will not be actioned after close of bookings.

OPENING TIMES: Vacation Care: 7.30 am to 6.00pm
COSTS: **\$43.25 for full day** (no half sessions) **\$56.50 for full day excursions** (no half sessions)

CHILD CARE SUBSIDY (CCS) FOR REDUCED FEES: Child Care Subsidy (CCS) replaces the Child Care Benefit (CCB) and Child Care Rebate (CCR) with a single, means-tested subsidy. To receive CCS, you need to complete a "Child Care Subsidy Assessment" task online through the myGov website using your Centrelink online account or through the Express Plus Centrelink mobile app to be assessed for CCS. Child Care Subsidy is paid directly to providers to be passed on to families as a fee reduction. Families will contribute to their child care fees and pay to the Service the difference between the fee charged and the subsidy amount. It is the families responsibility to ensure that your CCS details are up to date and correct. To find out more, visit education.gov.au/childcare.

CANCELLATION POLICY: If your child is not going to use the Vacation Care service for whatever reason, you must cancel 48 hours before your booked attendance. The only exception is if your child is ill and has a doctor's certificate. However, a cancellation fee of \$20 per day will still apply to all excursion days whether cancelled in time or not. Please let us know as soon as possible if your child is ill and will not be attending. If 48 hours notice is not given or a doctor's certificate is not supplied, you will be billed.

SUN POLICY: Children cannot play outside during Terms 1,3 & 4 unless they are wearing approved hats e.g. broad brimmed or legionnaires style, and sun protective clothes (no tank tops/singlets). Please apply sunscreen before they come each day and a named sunscreen for later application if needed for outdoor activities.

EXTREME WEATHER: Please note that in the event of extreme weather conditions, incursions/excursions that fall on these days may change or be cancelled. Other activities will be provided in the case of such an occurrence.

PAYMENT OF ACCOUNTS: Preferred payment method: **Direct Debit** Direct Debit forms can be downloaded from the **Colonel Light Gardens Primary School website**. Our account payment policy is **strictly 14 days**.

Accounts are sent out every fortnight (or emailed weekly if you would prefer) to the carer responsible for the account as per enrolment form. Your account may be paid at the cashier's office at C.L.G school between the hours of 8.30am – 11:00am or given to the Director/Asst Director at OSHC if above times are not convenient. The office will accept cash, cheques, and credit cards as acceptable ways of payment. Online payment method is also available (use Family ED ID). Credit Card payments can also be made by phoning the School Finance Office manager on 8276 1523.

BEHAVIOUR MANAGEMENT POLICY: We aim to keep **Vacation Care** a safe and happy place for your child. We expect children to adhere to the behaviour rules and consequences and expect parents to support these. Children are expected to show a sense of responsibility and respect towards other people, property and themselves. We encourage children to take responsibility for their actions. Children who exhibit repeated unacceptable behaviour may be suspended or excluded from the service as per behaviour management policy. (The OSHC/ **Vacation Care** rules and consequences are displayed in the OSHC room).

FOOD AT VACATION CARE: Our Vacation Care food policy is based on Australian Dietary Guidelines for children. CLG Vacation Care is a nut aware and sesame aware environment (please do not supply lunch or snacks for you children consisting of peanut butter or Nutella). **Children must bring a packed lunch and drink each day; a packed recess may be required on excursion days when leaving early. Children are offered morning and afternoon tea** which consists of sandwiches, raisin bread, fresh fruits and vegetables, savoury biscuits, dips, cheese, sultanas and special food for the day which may include food made by Vacation Care cooking activity groups. Fresh drinking water is provided. Children with special diets or food allergies are fully catered for.

Parents Signature: _____ **Date:** _____