

## Colonel Light Gardens Primary School Mobile Phone Policy

### **Rationale**

- Use of telecommunications technology has become the norm rather than the exception for many of the families in the school.
- Communication between students and people outside of the school are possible using a variety of methods.
- We aim to ensure communications are legitimate, appropriate and do not interrupt the good order of the school.
- The core business of our school is to promote and support teaching and learning in an environment free from unnecessary distraction or disruption.
- The school discourages the bringing of mobile phones to school by students but we accept there are times when it might be deemed important.

### Expectations

#### **Students**

- Mobile phones are brought to school at entirely the owner's risk. The school will not be involved in disputes and/or investigations over damage, loss or theft.
- Phones must be kept in school bag during the school day.
- Due to privacy considerations, phone cameras cannot be used whilst at school.
- Phones are not to be taken on excursions or camps.
- As phones are to be turned off at school, they cannot be used as MP3 players.
- Students breaching the policy will be subject to the normal student behaviour management consequences. The student will be instructed to pass the phone to the leadership team for the rest of the day
- If procedures continue to not be followed, the phone will be confiscated from the student and the parent will be asked to collect the phone from the leadership team.

#### **Parents**

- reinforce that phones are to be kept secure and turned off at all times during the school day.
- instruct students to keep their telephone out of sight.
- ensure inappropriate material is not stored on the phone.
- Parents are not to contact students during the school day by mobile phone. If parents need to urgently contact a student they should follow normal procedure and contact the school on the landline. Students will then be contacted and supported as necessary.

#### **Staff**

- Personal mobile phones are brought to school at the owner's risk.
- Personal mobile phones are to be switched to mute or discrete during class teaching and learning periods and during scheduled school meetings.
- All mobile phones to be switched to mute or discrete when in public areas, including interviews, meetings and classrooms.

#### **Parents, visitors and contractors**

- All users are to switch their phones to mute or discrete when in public areas, including meetings, interviews and classrooms.
- All parents and visitors are to take and make mobile calls outside of teaching and learning areas.

*Retain this section at home*

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*Return this section to your teacher*

*I agree to follow the mobile phone policy concerning the use of mobile phones at Colonel Light Gardens Primary School*

Signed: (child) \_\_\_\_\_

Room: \_\_\_\_\_

Signed: (parent) \_\_\_\_\_

Date: \_\_\_\_\_