

Colonel Light Gardens Primary School

International Student Policy



The school community at Colonel Light Gardens Primary School (CLGPS) believes that International Students:

- are integral to the multi cultural focus of CLGPS
- enable rich learning opportunities for all students at CLGPS
- benefit from immersion and integration into mainstream learning programs
- have learning needs that do require scaffolding structured for their particular circumstances

Therefore the school will:

- support International Students to participate fully in life at CLGPS
- provide support from a Bilingual School Services Officer (BSSO), English as a Second Language (ESL) teacher and the Manager International Student Program (ISP)
- assign a buddy to assist them with assimilation into the school community
- provide opportunities for International students to share their culture and language with other members of the school community
- expect International students to follow all local and DECS policies that apply generally to all students as well as those aspects of policy developed particularly for ISP students at CLGPS

Processes and practices follow the National Accreditation Standards outlined in the ESOS Act and in line with DECS policy.

SPECIFIC ASPECTS FOR ISP STUDENTS

Assessment and Reporting

Students will be assessed in the same manner as all students at Colonel Light Gardens Primary School. This will include summative assessment of specific skills and abilities and formative assessment throughout the year. Students will develop a portfolio recording their progress and reviewing areas for development.

Reporting will also follow that of all students at Colonel Light Gardens Primary School. This includes:

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| Term 1 | Parent Acquaintance Night |
| | End of term review and goal setting |
| Term 2 | Written report on progress |
| Term 3 | Three way interviews with parent, student and teacher. |

Reports are translated for parents on request.

Where this policy does not meet the requirements/expectations of a particular group of International students, changes may be negotiated in consultation with the school.

Interviews can be organized at any time as suggested by parent or teacher. BSSO / Interpreter will be available for interviews to support parents.

Monitoring of Student Achievement

This will be managed by the classroom teacher and the ESL teacher. Issues of concern will be discussed with the Manager ISP and intervention will be programmed if needed. Any issues will be discussed with parents at an interview.

Behaviour Management

ISP students will follow the school policy regarding aspects of behaviour. If regular issues arise, a meeting between the teacher, BSSO, parent, student and a member of the Leadership Team will be organised. All actions undertaken will be negotiated, recorded and monitored. Any suspensions will be considered carefully in line with Visa conditions.

English Language Proficiency Assessment

When International Students arrive at Colonel Light Gardens Primary School they are:

- Interviewed with their parents and placed in an appropriate classroom according to their age.
- Students are further assessed by the ISP Manager and E.S.L teacher to determine the appropriate level of support.
- Students are provided with support by a Bilingual Support Officer who works alongside the student in the classroom. The Bilingual Support Officer provides a link with school and home and is called upon to translate reports, contact parents and support teachers during interviews/three way learning conferences.
- A pack is supplied to each student which contains: an electronic translator, a dictionary with both English and mother tongue translations, a booklet of high frequency and useful words and student work materials which scaffold and support the student's learning as they develop and improve their English language skills.

- The ISP Manager and E.S.L teacher meet to discuss all International Students to determine learning needs and appropriate support.
- Community Liaison Officers are invited into the school. They work in classrooms and share information on various cultures, which enriches student's knowledge and builds respect, tolerance, understanding and acceptance of International Students.

Role of Manager of ISP

- To manage procedures and processes for the international program
- To maintain documentation for international students
- To support students and their families
- To support CLG staff regarding international students
- To attend DECS ISP meetings and liaise with other schools



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