



2018 Welcome and Information

10th January 2018

Dear Parents and Carers

The 2018 school year is fast approaching. I hope you and your child/ren are having an enjoyable break. This letter covers some important information that I would like you to be aware of and also includes your:

- 2018 Materials and Services Invoice and
- 2018 Prepaid Excursion Fee Invoice and Information

We have already done lots of planning and organising to make 2018 a successful and engaging year of learning. School commences for **all** students (Reception to year 7) on Monday January 29th.

Prepaid Excursion Fee

Last year the Governing Council approved the introduction in 2018 of a Prepaid Excursion Fee of **\$75.00**. This is designed to provide parents with more certainty about the total amount we will be asking for all excursions and incursions during 2018. You pay once up front for the year and we then won't ask again. Here are some details.

- we encourage you to pay it up front, payment options can also be organised by contacting Stef Marston
- if you choose not to pay the fee, you will continue to pay for each excursion like you did in 2017
- teachers will be required to work within the **\$75.00** budget during the year for all excursions / incursions
- this amount is to cover all incursions / excursions which classes and students will go on including aquatics and swimming
- any camps, SAPSASA events, discos, fundraising and the year 7 graduation **are not included** in the fee
- paperwork will still be sent home outlining the cost for each excursion /incursion
- the school will track who goes on each incursion / excursion for each class
- you can request a print out of how much has been spent on the different excursions / incursions
- teachers will be expected to plan a number of incursions / excursions to support their learning program, setting aside enough money for the end of year excursion and / or a class party
- if your child is away or doesn't attend a set incursion or excursion costing more than **\$5.00**, that amount will be credited back to their account
- amounts less than **\$5.00 will not be refunded** for absence or non-attendance
- if at the end of the year there is more than **\$5.00** remaining on your child's fee it will be credited back to you or taken off of the following year's school fees, fees or money owed – this will be negotiated.

Having this fee in place will make it easier for parents, teachers and admin staff. It will save time lining up at the payment window, allow teachers to plan ahead and reduce the need to constantly ask for money. We are mindful of those families who find it a challenge to pay for these events when they have only 2 weeks warning when the note is sent home. This takes that issue away. By being really clear regarding the complete costs for 2018 and allowing for payment options we hope this will help spread the load and enrich our education programs.

Jump Start Weeks

It is important that all students have a great start to the new school year. For the first 2 weeks of school, along with regular lessons, all classes plan and teach lessons and activities to unpack, revise, relearn and reinforce the 3 school values of **Respect, Care and Safety** and this year each learning team will cover a social skills program. As the term progresses you will see these values and our Expert Learner Qualities will become more prevalent and visual around the school. These traits are critical to school success and are part of our core business of education and preparing our students for the world ahead.

Assemblies

We will be holding 3 whole school assemblies in term 1 starting in week 1. We will also have fortnightly junior (Reception to year 2) and senior school (year 3 to year 7) assemblies. Additional information will be provided when school resumes. Assemblies are held on Fridays between recess and lunch at 11.20am for the junior school and 12.20pm for the senior school. Whole school assemblies start at either 11.20am or 12.20pm. We alternate times with the week 1 assembly starting at 11.20am.

Newsletters

Newsletters at Colonel Light Gardens are distributed electronically. Please go to the school's website at www.colgrdnsps.sa.edu.au and follow the newsletter links for all the details on how to subscribe.

Acquaintance Night

Acquaintance night will be held in Week 3 on Tuesday February 13th. Times will be sent home in week 1.

Staff Learning and School Closure Days

To assist with planning, outlined below are the proposed 2018 Staff Learning and School Closure Days. The first date (February 16th) has been approved by the Governing Council. The remaining dates will be presented at the first Governing Council meeting in term 1. If any of the dates change, you will be advised.

To minimise the impact on our families we have tried to schedule the days over the year and link to weekends with 2 Mondays and 3 Fridays.

Term 1:	(Week 3)	Friday February 16 th	Staff Learning Day
Term 2:	(Week 6)	Friday June 8 th	Staff Learning Day
Term 3:	(Week 1)	Monday July 23 rd	Staff Learning Day
	(Week 7)	Friday September 7 th	School Closure for the Royal Adelaide Show
Term 4:	(Week 4)	Monday November 5 th	Staff Learning Day

Uniforms

We expect all students to comply with the school dress code. We outsource the supply of our school uniforms to Devon Clothing, located at 84 Daws Road Edwardstown. The shop is open 9:00am to 5:00pm Monday to Friday and Saturday mornings 9:00am to 12noon. Online ordering is available via the link on the school website or at <https://onlineshop.devonclothing.com.au/clgps>

Please ensure your child/ren come to school on the first day dressed in the school uniform with the appropriate navy blue sunsafe hat. If your child's current hat is faded, ripped, torn or written on the outside they will need a new one. The different styles are also available for sale at Devon. Shoes need to be appropriate for PE and/or fitness every day. Hair longer than shoulder length must be tied up. Ensuring adherence to the school uniform will be a high priority in the first few weeks. We want all students to wear the CLG uniform with pride.

As advised last year, I would like to remind parents that 2018 will be the last year students can wear sky blue polo tops, the pinafore and the old style year 7 polo top. These items have been phased out of our dress code.

Governing Council

We have a strong and active Governing Council and associated subcommittees, however in 2018 we also have a few vacancies due to families moving on to high school after being part of the school's governance for a number of years. I would encourage you to consider joining the Governing Council or one of the school's subcommittees.

All parents/carers who have children currently enrolled at our school are eligible to nominate for election as a councillor as long as you are not declared bankrupt or have applied "for the benefit of a law for the relief of insolvent debtors or if you are convicted of any offence prescribed by administrative instruction.

Being on the Governing Council involves 2 Monday night meetings a term from 7.00pm to 9.00pm. Perhaps you would prefer to join one of our council subcommittees? If you wish to nominate for the position of councillor or be a member of a subcommittee in 2018 please send me an email to the address below.

Finance Advisory	(2 meetings per term held on a Monday night at 5.30pm)
Grounds and Facilities	(1 meeting a term before school at 8.00am on a day to be negotiated and working bees)
Canteen	(2 meetings per term held on a Monday at 2.30pm)
Education	(2 meetings a term held on a Monday night at 7.00pm)
OSHC	(1 meeting a term on a Wednesday at 6.30pm)
Sports	(1 meeting a term held at 5.30pm on a night to be negotiated)
ICT	(1 meeting a term held after school at 3.30pm on a Thursday)

Please don't hesitate to contact me, if I can be of any other assistance.

Kind regards



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